

Ch/G Staff Meeting
7 January 1958
ACTION REQUIRED

<u>Item No.</u>	<u>Action Required of Chief/G</u>	<u>Action Required of Divisions</u>
1		Each Division Chief to submit names of 2 nominees to Ch/G.
2	NONE REQUIRED	
3	NONE REQUIRED	
4		Division Chief to pass this on to analysts.
5	NONE REQUIRED	
6	Ch/G to set up schedule.	25X1A9a
7		Chief D/GL to contact [REDACTED] [REDACTED] 25X1A9a
8		Chief D/GC to consider further.
9		Divisions to submit their ideas to Ch/G.
10	NONE REQUIRED	
*11	NONE REQUIRED	
*12		Divisions to visit regularly and encourage their people to exploit this source.

F: MEETINGS 3-1

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MINUTES OF THE GEOGRAPHIC RESEARCH AREA STAFF MEETING, 7 JANUARY 1958

PRESENT: [REDACTED]

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1. Special Management Course, 24-28 February 1958

Chief/G reported that the Area has been asked to nominate six personnel to attend a Special Management Course (for Branch Chief and above) at "Isolation" from 24 to 28 February 1958. Each division was asked to submit the names of two nominees to Chief/G.

2. OCI Central Intelligence Bulletin

Chief/G announced that as of next Monday, 13 January, the OCI Current Intelligence Bulletin will be replaced by a publication called the Central Intelligence Bulletin, which will be coordinated with other intelligence agencies. This new publication will be distributed on a very limited basis to top-level policy officials. (This affects the Current Intelligence Bulletin only; Divisions will continue to receive their regular distribution of the ~~SECRET~~ Current Intelligence Digest.)

3. Forthcoming Trip to Europe

Chief/G reported that [REDACTED] is planning a two-month trip to Europe, the main purpose of which will be the encouraging and strengthening of the PPO program. [REDACTED] plans to hold a meeting of PPO's in Paris and has indicated that he would like [REDACTED] to attend.

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4. Comprehensive Intelligence Requirements

Chief/G reported to the group that it has been brought to his attention (by the DAD/RR, following his recent trip to the Far East) that Comprehensive statements of requirements do not initiate any action, but are used for reference only. Collection action is initiated only by individual requirements. Chief/G asked that this be emphasized to those responsible for the writing of requirements.

5. Utilization of Manpower

Chief/G spoke to the group re making the best utilization of our available manpower to full our intelligence mission. He indicated that this is something we should be appraising on a continuing basis.

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6. "Semi-scheduled" Visits to the Divisions

Chief/G indicated he would like to set up a more or less regular meeting time with each of the Division Chiefs, during which he could drop in and visit. This would be set up for a regular time (e.g., 3:30 each Wednesday), and would be kept or cancelled as deemed necessary. [REDACTED] will contact the divisions and set up such a schedule.

7. SAC Maps

Chief/G asked [REDACTED] about progress being made on the procurement of the SAC maps mentioned in the Staff Meeting of 17 December 1957 (Item No. 4). This item was discussed briefly and [REDACTED] indicated that [REDACTED] should contact D/GP [REDACTED], who was working on this same problem. [REDACTED] asked that [REDACTED] also establish contact with Col. Ainsworth, Chief of the Collection Division at SAC.

8. Revision of Consular District Map

Chief D/GC reported that Dr. Percy has requested that the next revision of the Consular District Map -- in addition to its normal uses-- become part of the "National Atlas". [REDACTED] asked the group whether they saw any possible objection to this use of the map. None were raised, and [REDACTED] said he would look further into the matter.

9. Task Force No. 16 re the Map Library

Chief/G passed out copies of a working paper he had submitted to the Chairman of Task Force #16 and indicated he would appreciate any ideas or argumentation on this matter.

10. Photo Interpretation Course #4

[REDACTED] reported that there was quite a response to Photo Interpretation Course #4, which started this morning. The class is filled to capacity, and a considerable number of applicants had to be turned down for this running of the course.

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*12. Utilization of Special Materials

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Chief/G reminded the group that working and safe space are provided in St/C for GRA personnel cleared for special intelligence. A collection of special materials is placed in this safe on a continuing basis, according to our indicated interest. [REDACTED] encouraged each of the Division Chief to make at least a once-a-week visit to St/C to read the current take, and to indicate what he has read by initialling the document. [REDACTED] also asked that each Division Chief encourage his people who are cleared for SI to visit St/C periodically in order to keep up with the flow of materials, as well as utilize all other outlets (e.g., Special Register and opposite-number contacts) in order to exploit fully this additional source of intelligence information.

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